

Annual Report

2000-2001

– FROM THE DIRECTOR –

The VC/UHV Library has had another busy year:

- The Victoria Regional History Center was opened in a remodeled portion of our second floor and houses our archives, special collections, and Texas history materials.
- We received one grant from the Telecommunications Infrastructure Fund Board and another from TexShare, which is administered by the Texas State Library and Archive Commission.
- All library staff participated in UHV's customer service training. While the library has always been service oriented, this training reinforced and enhanced our service relations with our patrons as well as with each other.

Finally, the library continues in tailoring services and resources to meet the needs of all Victoria College and University of Houston-Victoria students. With the increasing demand for access to materials and support of distance education we now place a major emphasis on the library's web based services.

As always, it is difficult to encompass all of the aspects of the library's annual development into a readable report. We hope you will find this annual report informative, and feel free to contact us for more in depth information.



Joe F. Dahlstrom, Ph.D.
Director of Libraries

...HIGHLIGHTS OF THE REPORT...

User Services

- C Library web page enhancements
- C Increased emphasis on services for distance learners
- C Enhancement of the library instruction program
- C Interlibrary Loan, including the implementation of electronic document delivery
- C Upgrades of technology and equipment

Collections and Resources

- C Expansion of full-text electronic resources
- C Creation of the Victoria Regional History Center
- C Continuing development of print collections

Cooperative Projects

- C Participating in the development of the Museum of the Coastal Bend
- C Housed the Victoria County Genealogical Society during their Victoria County Family History Project
- C Joint library automation system with the Victoria Public Library
- C Participant in the TexShare library resource sharing program
- C Cooperating with hospital and academic libraries through the Coastal Bend Health Information Network

Grants and Gifts

- C Telecommunications Infrastructure Fund Board grant (\$103,868)
- C TexTreasures grant (\$18,671)
- C Memorials and other gifts

Selected Library Statistics

USER SERVICES

U Web Page Enhancements

In support of our electronic access initiatives, we intensified our commitment to web page development. Extensive reorganization to meet current standards and user needs produced a very versatile, useful and user-friendly design that provides uniform service to traditional and distance students. In addition, the incorporation of the dozens of databases (made available to us through TexShare's statewide licensing efforts) provides a depth of content rarely seen from a library of our size.

U Increased Emphasis on Services to Distance Learners

The benefits of having a librarian assigned to distance learners has been quite visible. Lori Williamson's responsibilities include distance education, reserve materials and copyright compliance, as well as general reference. During FY2001, the library began two initiatives: the preparation of copyright tutorial for faculty (in final completion stages), enhancing relations with UHV faculty at Sugar Land and Cinco Ranch.

Also this year, we worked with Maryhelen Jones, Director for Library Distance Education with UH System, to analyze library services in Sugar Land and made some recommendations and readjustments there. The most important adjustment is to re-focus the demand for library service by distance students at Sugar Land back to their home libraries. The library web page for UH System @ Sugar Land was redesigned to affirm this idea.

U Electronic Reserves

The library continues to increase the number of items placed on electronic reserve. The library handles inquiries about copyright permissions and, if reasonably priced, pays the copyright fee to place items on electronic reserve.

U Library Instruction

The primary objectives of the bibliographic instruction program is to promote student information literacy and to impart to students the ability to fulfill their own information needs and become life-long learners. Library contact time in VC's Freshman Orientation has been reduced this year. The library provides a tour and basic library instruction. More in-depth library instruction is provided for nursing students and for students enrolled in English 1301 and English 1302. UHV's Comm 3430 continues to be our strongest point of instruction, contact time for library instruction in these classes has been expanded, and there is the possibility of additional contact hours for library instruction during 2001-2002.

U Interlibrary Loan and Electronic Document Delivery

The number of requests handled by the Interlibrary Loan Department remained at the same level as the previous fiscal year. Turn around time between the time the request is submitted and the time that the material arrives continues to improve. Many times materials arrive within 24 hours of the request.

U Technology and Equipment

The library's network wiring has been upgraded for greater speed, the proxy server can now authenticate users through their college or university e-mail accounts and passwords, and the library is beginning a replacement cycle for the public access microcomputers purchased with grant funds in the fall of 1998. In the summer of 2001, the library began a migration to the Windows 2000 platform.

COLLECTIONS AND RESOURCES

U Expansion of Electronic Resources

As electronic materials have become more available, the library has reduced its print subscriptions to 426 titles. 10,652 journals are available electronically in full text. Additionally, the library subscribes to 12 major electronic indexes and 11 full-text reference resources, and has purchased two collections of electronic books. Approximately 18,000 book titles are available electronically. The electronic services of this library and those available through TexShare are all available remotely, providing a valuable resource to all students and faculty.

Visits to the library web site increased over 30%, and the usage of electronic databases increased over 50%.

U Victoria Regional History Center

In the spring of 2001, the library remodeled a portion of the second floor to house the VHRC. This new space allowed us to consolidate all of our special collections and local history resources and provide improved reading areas for the patrons of these materials. Holdings now include: Texas and local history, institutional archives, Regional Historical Resource Depository (RHRD) records for Victoria and the six surrounding counties, and other special collections. Since its opening, the VHRC has seen steady use as a vital historical and genealogical resource by VC/UHV students and faculty, community members as well as researchers from other institutions and locales.

Continuing projects include the ongoing transcription of the Weisiger Collection; indexing and cataloging, including the library's cartographic collection; and preparing displays of materials from our collection.

U Development of Print Collections

As a part of the library's ongoing assessment and review of our print resources, collections in the following areas have received particular attention and updating during the year: biological sciences, air conditioning, welding, sports and recreation, and juvenile literature.

COOPERATIVE PROJECTS

U Museum of the Coastal Bend

The Library is participating in Victoria College's museum planning efforts. Until the museum opens, the Museum Director's office is in the library, and we are developing research resources to support the anticipated collections of the museum.

U Victoria County Genealogical Society

In 2000, the Victoria County Genealogical Society published a two-volume set, *History and Heritage of Victoria County*. During the time that the Society was collecting stories, they were housed in the library. The Society is again collecting stories for a third volume and are located in the library until that project is completed. The materials collected for these publications have been placed in the Victoria Regional History Center, and the library has been designated as the recipient of profits made from the sale of these publications.

U Victoria Public Library

The VC/UHV Library continues to share an integrated library automation system with the Victoria Public Library. This arrangement, existing since the early 1980s, has been mutually beneficial to both libraries, through cost savings and by making the resources of both libraries readily accessible to users of both libraries.

U TexShare Statewide Resource Sharing Program

TexShare is a statewide program administered by the Texas State Library and Archives Commission and funded by the Legislature and the Telecommunications Infrastructure Fund Board. Libraries of higher education institutions and public libraries may participate. The main components of the program are:

- Ⓒ TexShare core databases (available to all participating libraries)
- Ⓒ TexShare Select databases (available at reduced prices to all participants)
- Ⓒ TexShare Library Card (allows our students and faculty to use other participating TexShare libraries in the state)
- Ⓒ TexShare Courier Service/TEexpress (reduced rates for courier pick-ups and deliveries at TexShare libraries)

U Coastal Bend Health Information Network

The Coastal Bend Health Information Network (CBHIN) is grant-funded consortium of academic and hospital libraries in the Corpus Christi region. Participants include Texas A&M at Corpus Christi, Texas A&M at Kingsville, Del Mar College, Coastal Bend College, and the hospital libraries in Corpus Christi. Primary areas of emphasis in the consortium emphases are interlibrary loan of journal articles, assistance with database subscriptions, staff training, and patient education.

U Amigos Library Services

Amigos is a regional consortium of libraries in Texas, Arkansas, Oklahoma, New Mexico, and Arizona. Initially, Amigos was primarily a reseller of services and products of OCLC. It now provides members with negotiated contracts for other products and services (databases, library supplies, etc.), and offers a wide range of training opportunities and consulting services.

GRANTS AND GIFTS

U Telecommunications Infrastructure Fund Board Grant – \$103,868

In August, 2001, the library received a grant for the TIF Board which will allow the library to do the following:

- Ⓒ Upgrade the Media Library's TiltRac video distribution system
- Ⓒ Provide coaxial cable to public workstations and group viewing locations in the Main Library
- Ⓒ Provide coaxial cable to classrooms in two UHV buildings and two VC buildings
- Ⓒ Provide four video/data projectors for classroom use

Although not a part of the grant, additional institutional funds will be used to provide additional single mode fiber-optic cable to two of the buildings for which grant funding will provide the interior cabling.

U TexTreasures Grant – \$18,671

This is the second TexTreasure grant to be received by the library. This grant program is a part of the TexShare statewide resource sharing program administered by the Texas State Library. Our project, "Victoria, Crossroads of Immigration, 1824-1944," will include digitizing photographs from the library's Photograph Collection, as well as scanning and transcribing library documents relating to immigration

during this time period. All digitized files will be published on the library's web page.

U Memorials and Other Gifts

The library appreciates the following gifts received during the year:

- C Mrs. Celeste Brown
- C Mrs. Leroy Eck
- C Ms. Doris Gilpatrick
- C Mr. John Goodwin
- C Mrs. Patsy Hand
- C Dr. Karen Haynes
- C Dr. Mac Lee
- C D. F. Martinak
- C Dr. Diane Prince
- C Mr. & Mrs. John Rocha (library gift to the "Friends of the University Campaign")
- C Mrs. Floyd Russell, Jr.
- C Dr. RoseMary Stanford
- C University of Houston-Victoria – *gift in honor of Mrs. Nancy Blackwell*
- C University of Houston-Victoria – *gift in honor of Mr. Patrick B. Elder*
- C University of Houston-Victoria – *gift in honor of Mr. Guy Stovall*
- C Dr. Eldon Wheeler

Mission of the Library

The VC/UHV Library is committed to anticipating and satisfying the information and research needs of the Victoria College and University of Houston-Victoria communities, and supporting these institutions in their respective missions.

The Victoria College/UH-Victoria Library serves as a primary research resource for Victoria County and a region of fourteen other surrounding counties. The major role of the Library is to serve the curricular and research needs of students, faculty, and staff of Victoria College and UH-Victoria. An important but secondary role is to provide informational services to the community and region, within the limits allowed by the Library's resources. To serve the patrons of the Library in the best possible way, the Library is committed to cooperation and the sharing of resources with other libraries in the city, region, state, and nation.

SELECTED LIBRARY STATISTICS

	1999-2000	2000-2001
Collection Size		
Cataloged Volumes	218,791	227,800
Cataloged Titles	157,968	164,473
Audiovisual & Other Materials	7,505	7,553
Federal and State Documents	247,959	254,495
Serial/Journal Subscriptions (paper)	473	426
Serial/Journal Subscriptions (full-text, electronic)		10,652
Microforms (no. of physical units)	527,896	528,423
Archives, papers, manuscript materials (linear feet)	955.16	968.71
Bibliographic Instruction / User Education		
No. of Presentations	119	101
No. of Persons Served in Presentations	5,085	3,660
Interlibrary Loan		
Received from Other Libraries or Commercial Services	2,293	2,379
Provided to Other Libraries	2,036	2,726
Circulation (use of print & audiovisual materials)	57,712	46,472
Web Usage (total number of visits to the Library's web site)	90,122	121,188
Staff		
Librarians	9.0	10.0
Library Assistants/Clerical Staff (FTE)	14.5	13.75
Student Assistants (FTE)	4.1	4.5
Hours of Service Per Week (Fall & Spring)	72.25	72.25

VC/UHV Library

2602 N. Ben Jordan
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Web Page: <http://lois.vic.uh.edu>

(The library's web page also is accessible from the home pages of VC and UHV.)